Install the Microsoft Outlook app to your device via Google Play Store or Apple App Store.

1. Open the app and select ‘Get Started’.

2. Enter your full UoB email address e.g. abc1stu@bolton.ac.uk then select ‘Continue’.

3. Enter your UoB password and then select ‘Sign In’.

Apple devices only
Select ‘Office 365’
You will need to select ‘Activate’ twice to both screens if prompted to accept the security requirements.

Select ‘Skip’ to adding another account and ‘Skip’ Focused inbox if Preferred to complete the process.

Alternatively you can gain access to your university email account via the following link:
cloudmail.bolton.ac.uk