

## Minibus Driver - Grade 2

Facilities

Ref: FAC-107/P

**Salary in the range of £16,965 – £17,751 per annum**

Closing date for applications is **12.00 noon on Monday 11 February 2019**

Interviews will take place week commencing Monday 18 February 2019

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We are seeking to recruit a Minibus Driver to join the Facilities team at the University; 35 hours per week, working on a rota basis.

The Facilities team has a diverse remit, managing the University's portfolio of buildings across a number of locations supporting the educational learning of full and part-time undergraduate, postgraduate, home, EU and international students.

The successful candidate will work across all University sites through their delivery of the minibus shuttle service. You will also be expected to provide general assistant Facilities support as workload permits.

You will be competent in vehicle driving with a full, clean UK Driving Licence which should include PSV and D1 entitlements and have knowledge of regulations and legislation pertaining to road and vehicle use.

The successful candidate will be committed to providing a helpful and friendly customer service and have a reliable and professional approach to work at all times.

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An application form, job description and person specification can be viewed on our website: <http://www.bolton.ac.uk/Vacancies> or requested by email: [jobs@bolton.ac.uk](mailto:jobs@bolton.ac.uk). Alternatively, please telephone our 24 hour answering service on extension 3579 (Please leave your home address details). Please remember to quote the position reference number.

Applicants need to be aware that only a completed application form will be considered, unless it is specifically indicated in an advertisement that a CV will be accepted. Where appropriate, you should include a list of all publications when submitting your application. Please ensure you quote the position reference number on all documentation submitted.

If an applicant is interested in more than one vacancy, a separate application form must be submitted for each vacancy to ensure that the individual role requirements are addressed.

Candidates must be eligible to work in the UK, for more information please visit <https://www.gov.uk/check-uk-visa>. No agencies.

\*Please note, the university reserves the right to shorten/extend the closing date of any position where a high/low volume of applications are received.

*The University of Bolton strives to achieve equality of opportunity*