



Discover@Bolton - Advanced



Discover@Bolton enables you to search multiple databases (collections of journals) and the Library catalogue at once via a single search interface. The full-text content of journal articles and eBooks, to which the Library subscribes, is directly accessible and the availability and location of print books and other material in the Library is included. See the Discover@Bolton cribsheet for basic information on getting started.

Once you have done a search using an appropriate keyword, you can use the options on the left side of the screen to refine or sort your results. You can refine by full-text only or item type, subject area or publication date. For example, to restrict your results to eBooks only, click **Full Text Online** and **Book/eBook**. Click on **Full Text Online** by an item to access the material.

Note that the results are ranked by relevance and are not in date order. Use the date slider in the left panel of the screen to refine your results to your required date ranges.

Select an item for temporary storage by clicking on the folder icon. For permanent storage see the Refworks section overleaf.


The screenshot shows a search result for the article "Development of B2B marketing theory" by Hadiikhani, Amiad; LaPlaca, Peter. The article is from "Industrial Marketing Management", 04/2013, Volume 42, Issue 3. The abstract begins with "Despite the practice of B2B marketing dating back several thousand years, B2B marketing studies did not exist in significant numbers prior to the last three decades and we are now in the a...". Below the abstract, there is a link for "Full Text Online" and a "Preview" button. On the right side of the article card, there are several icons: a folder icon, a quote icon, an envelope icon, a printer icon, and a more options icon. Arrows from the surrounding text boxes point to these icons.

Click *Preview* to access details about the article, such as the abstract and database

Click on the *Cite* icon to generate a citation which you can then print. You can also *email* the reference

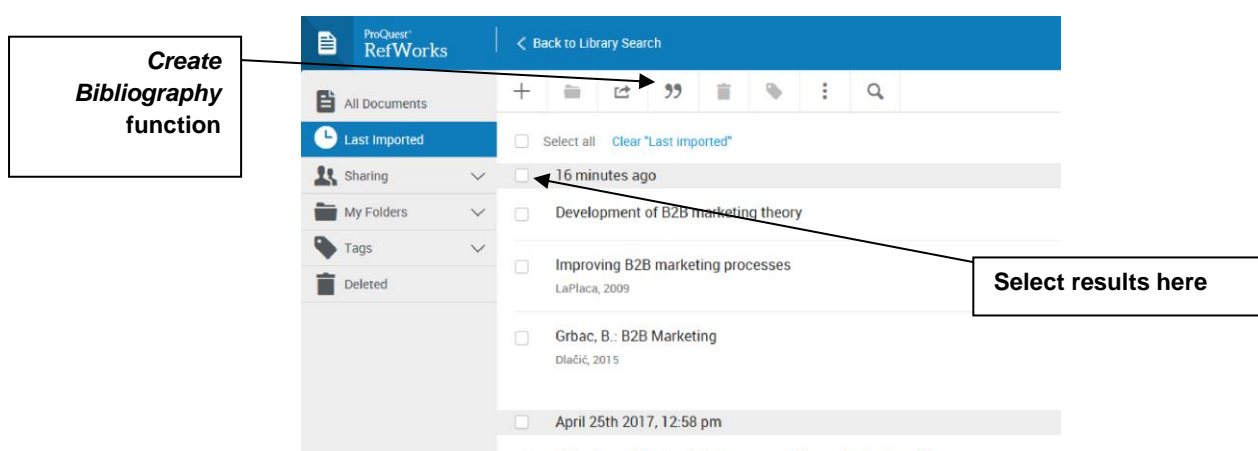
Search query help

If you are struggling to find relevant results, try refining your search. You could try using “ ” with keywords that you wish to search for as a phrase rather than individual keywords,

eg. “b2b marketing”. You could also try using **NOT** or **OR** if relevant. The **Advanced Search** located next to the basic search box will help you to create a more structured search. Click on the menu button  and then **Help** for assistance in using Discover.

Discover@Bolton ProQuest RefWorks*

Click on **RefWorks Log In** from the menu selection at the top of the screen to create an account. You must enter your university email and choose your own password. Once you have an active account, when you add items to your folder, your selection will be stored permanently in your **RefWorks** account. To access **RefWorks** at any time click on the folder icon at the top of the screen.



In RefWorks it is possible to select resources to create an exportable bibliography/reference list. Select the relevant results and click **Create Bibliography** as shown above. Select the style that you need, such as Harvard, and create. You will then see your results in a list that you can copy and paste into your assignment. If you are using Harvard, edit each entry to make it fit the Bolton Harvard style. You don't need the long url given - reduce it to: <http://bolton.summon.serialssolutions.com>.

You can create folders to organise your results using **My Folders**. There are many other functions, including **Quick cite** which generates citations to insert into your work, so explore the various options available to you.

***This is not the same service as RefWorks accessible via the A-Z list of databases. If you already have a Refworks account you will not be able to access this account via Discover@Bolton RefWorks.**

Further help

Visit us at the Library Help Desk if you require any further help and guidance. Telephone: 01204 903232 or email subjecthelp@bolton.ac.uk.