**Form R5**

*(This form should be word-processed and completed by the Director of Studies)*

**Application for Approval of Examination Arrangements**

**for the Degree of of Philosophy***(insert award title)*

*(To facilitate preparation of the arrangements for the examination of the thesis, this form must be submitted by the Director of Studies to the Research Degrees Administrator,* ***at least 6 weeks*** *prior to the expected date of submission of the thesis).*

**Refer to *Research Degree Regulations,* 9.1 to 9.9, before submitting this application.**

1. **The Candidate**

Name: Student Number:

Collaborating Establishment *(if applicable):*

Mode of study (full-time or part-time): Effective Date of Registration:

Final Title of Thesis (*as approved on the R1 or subsequent R9*):

Expected Date of Examination:

1. **Supervisors *(Title, name, qualifications and current post):***

(a)

(b)

(c)

1. **Proposed Examiners *(give: title, name, qualifications and current post):***

***(i)* Internal** *(a C.V. should be appended if the examiner has not examined a research degree candidate at the University of Bolton within the previous five years):*

 (a)

No. of UK research degree candidates previously examined for MPhil[[1]](#footnote-1)\* PhD

(b)

No. of UK research degree candidates previously examined for MPhil[[2]](#footnote-2)\* PhD

**(ii) External** *(a CV should be appended, including lists of published work and/or other outputs):*

**Research Specialisms**

UK research degree candidates previously examined for MPhil[[3]](#footnote-3)\* PhD

Previous research degree examinations for the **University of Bolton** (past 5 years):

|  |  |  |
| --- | --- | --- |
| **Year** | **Degree** | **Name of Candidate** |
|  |  |  |
|  |  |  |
|  |  |  |

Three most recent research degree examinations for **other UK Universities**

(unless this information is provided elsewhere):

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Degree** | **University** | **Title of Thesis *and/or*****Name of Candidate if available** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*(Please copy and paste section (ii) here to accommodate a second external examiner)*

1. **Mandatory work placement/Practicum** (*if applicable*)

Provide details of any work placement or practicum that the student has completed during their studies.

1. **Submission of the Thesis**

Supervisors should note that under the *Research Degree Regulations*, it is the student’s ultimate responsibility to decide whether or not a thesis should be submitted for examination. The Director of Studies should therefore note here: (i) any general comments about progress with the research; (ii) whether or not they have had the opportunity to comment on drafts of the thesis; (iii) whether or not they endorse the intended submission of the thesis by the date given below.

 **The Candidate will submit the final, examinable version of the thesis to the Research Degrees Administrator by: (*insert intended submission date here*)**

**Signature of Candidate Date**

1. **Viva Voce Examination Arrangements:**

*Please check* ***ONE*** *box and complete the relevant sections below. Annex 5 should be consulted before this section is completed.*

|  |  |
| --- | --- |
|  | **Traditional viva voce examination:** examiners, independent chair and candidate will attend one location |
| **Location for viva:** |
|  |  |
|  | **Viva voce by videoconferencing**:(***NB****: this is a request to the Board for consideration of this mode of viva examination*) |
| **Location of candidate:**Internet call address:**Proposed independent person** (Annex5, para 5):*(a CV of this person must be included for approval by the Board)* |
| **Location of examiners:**Internet call addresses for examiners: |
| **Location of independent chair:**Internet call address: |
| **Quality and Rationale:**The DoS has conducted the necessary checks and tests so that the Examiners and the Board of Studies can be reasonably assured that the technical infrastructure, including the quality of the video conferencing video/audio, is capable of supporting a viva voce examination (Regulations Annex 7, para 2): **YES/NO** (**delete as appropriate**)Brief rationale for the candidate requesting a remote viva: |

1. **Signature of Director of Studies**

**Date**

1. \* *including Masters by research* [↑](#footnote-ref-1)
2. [↑](#footnote-ref-2)
3. *\*including Masters by research* [↑](#footnote-ref-3)