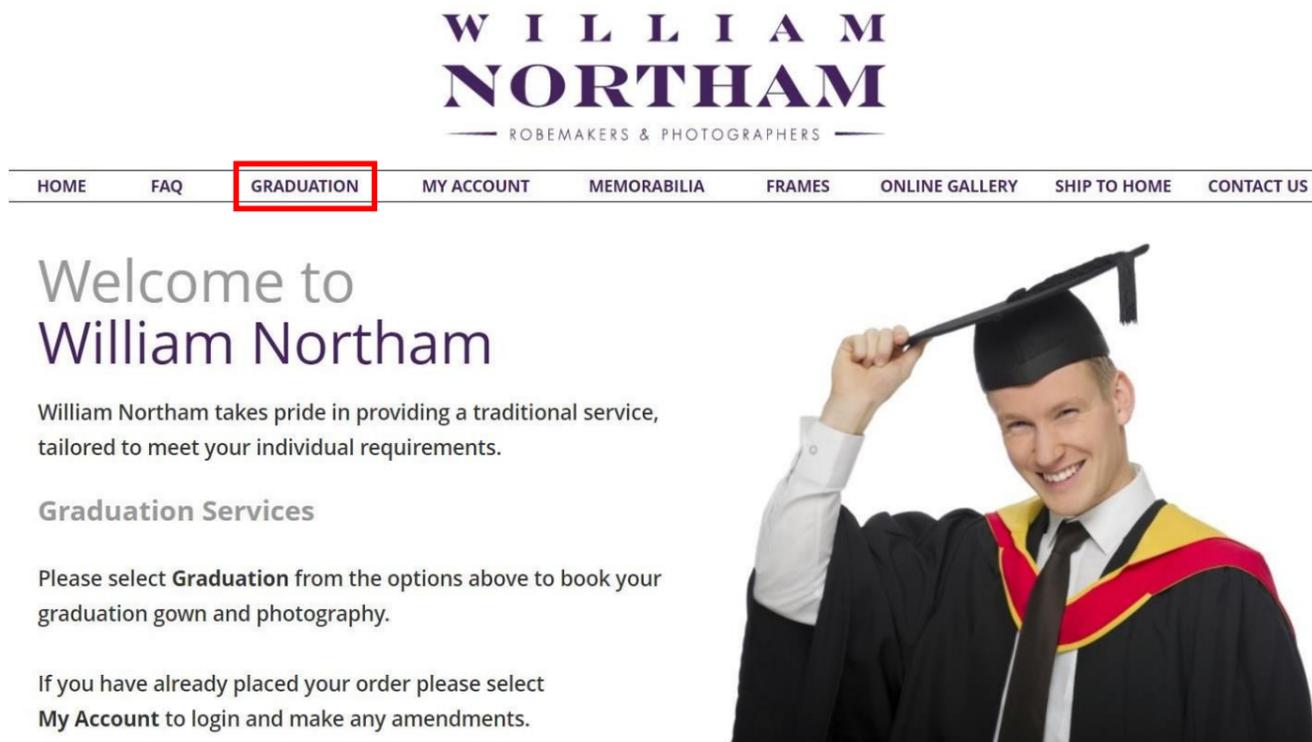


# How to hire your academic dress and Photographs with William Northam

1) Go to the [William Northam website](#) and select 'Graduation' from the menu:



2) Enter 'University of Bolton' on the 'Please Select your Institution' field:

The screenshot shows a 'New Customer' form. The heading is 'New Customer' followed by 'PLEASE SELECT YOUR INSTITUTION'. Below this is a paragraph: 'To arrange the hire or purchase of your graduation outfit and photography, if applicable, please search for your institution/validating body.' There is a search input field containing the text 'University of Bolton'. Below the search field is a purple button with the text 'Find', which is highlighted with a red box.

3) The University will automatically show on the page that follows, select 'Submit':

## Your Graduation

The screenshot shows the 'Your Graduation' page. Under the heading 'Institution Details', there is a paragraph: 'To arrange the hire or purchase of your graduation outfit and photography, if applicable, please search for your institution/validating body.' Below this is a dropdown menu showing 'University of Bolton'. At the bottom right of the form area are two buttons: 'Back' and 'Submit', with the 'Submit' button highlighted by a red box.

- 4) Provide your Student ID details by giving your University, your surname as it was registered with the University, and provide the email address to which you would like your order confirmation to be sent to (this does not need to be your student email address). Once complete, please select 'Submit':

## Your Graduation

**Student ID Details**  
StudentID

Example ID: 1234567

ID:

Surname:

Email:

- 5) The following page will provide you with confirmation of the ceremony to which you have been invited. Please select 'Next' to continue with the gown hire process:

## Your Graduation

### CEREMONY DETAILS



**Please note:** This site is for student orders only. If this is not the ceremony you wish to attend, then please contact your University

**Thank you for visiting our website to pre-book your academic dress and photographs for the University of Bolton graduation event.**

**If you are looking to use our photography service on the day, we strongly advise you to pre-book this too or add to your order before 6th July .**

**You have been allocated to attend on:**  
**12 July 2022, 10:00**



Choose from a range of accessories specific to your institution

**Not Hiring a Gown?**

[Click here to buy](#)



- 6) The next webpage will again confirm the ceremony you have been invited and also confirm the award which you will be receiving. Please press 'Next' to continue with the booking process.

## Award Details

### You are graduating with:

**Institution** University of Bolton

**Ceremony** 12 July 2022, 10:00

**Level of award** Bachelors/1st Degrees

**Name of award** Bachelors Degree eg BA, BSc, LLB

7) Please provide your personal information to create an account with the William Northam website to complete your order. Once you have provided all of your information, please press 'Next' to continue:

## Your Graduation

New User

Already registered

### Personal Details

#### PLEASE COMPLETE THE FOLLOWING DETAILS

If you are completing this form on behalf of someone else, please supply their details and not yours. Information provided will only be used by us in accordance with our [privacy policy](#)

Mandatory fields are marked with an asterisk (\*)

Title*	Please select
First name*	<input type="text"/>
Last name*	<input type="text"/>
Email*	<input type="text"/>
Confirm email*	<input type="text"/>
Password*	<input type="password"/>
Confirm password*	<input type="password"/>
Mobile phone*	+44 <input type="text"/>
Contact number*	+44 <input type="text"/>

### Address Details

#### PLEASE COMPLETE THE FOLLOWING DETAILS

If you are completing this form on behalf of someone else, please supply their details and not yours. Information provided will only be used by us in accordance with our [privacy policy](#)

Mandatory fields are marked with an asterisk \*

Use name from left column

First name*	<input type="text"/>
Surname*	<input type="text"/>
Address line 1*	<input type="text"/>
Address line 2	<input type="text"/>
Town/City*	<input type="text"/>
County/State	<input type="text"/>
Postcode*	<input type="text"/>
Country*	United Kingdom

We may use your information to notify you (by e-mail or post) about important changes to the website, about new William Northam products, services and special offers we think you would appreciate.

Please tick here to indicate that you would like to receive this information.

We may pass on your information to your institution so that they can notify you (by email or post) about products, services and special offers they think you would appreciate.

Please tick here to indicate that you would like to receive notifications from your institution.

If you change your mind and would rather not receive this information, please send an e-mail to [privacypolicy@williamnortham.com](mailto:privacypolicy@williamnortham.com)

Purchased items will be shipped to the delivery address. Hired items will be delivered to your ceremony gowning area unless otherwise advised.

If booking to attend graduation or awards ceremonies, contact details may be shared with the hosting institution for event administration purposes or, where necessary, to post-out tickets in advance.

Back

Next

Exit

8) To proceed to order your gown, please select the button that says 'Click here to start your order'

## Your Graduation

### Your Graduation Summary

Institution	University of Bolton
Date of Ceremony	12 July 2022 10:00
Level of Award	Bachelors/1st Degrees
Name of Award	Bachelors Degree eg BA, BSc, LLB

Amend My Details

### Progress

Gown hire	Photography	Memorabilia
Not Purchased	Not Purchased	Not Purchased

CLICK HERE TO START YOUR ORDER

### Choose your next step

Academic Dress Hire & Photography



9. This page will ask you to provide your sizing information for your gown and hat hire. You will automatically be provided with the appropriate colour for the award that you will be receiving. You have the option to hire or buy each piece of attire.

Please note you can order in centimeters

Unit of measurement

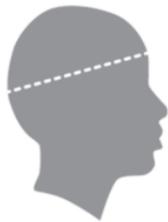
Or feet/inches

Unit of measurement

### Size Details

**GENERAL RULES FOR MEASUREMENTS**

**Gowns:** Please give your **full** height, when requested, in feet and inches or centimetres. If your chest is over 52" (132cm) you are further requested to supply your actual measurements.



**Hats:** Please supply the measurement, if requested, for the circumference of your head, one inch (25mm) above your eyebrows (see diagram). Please note that a hat is not always worn at graduation ceremonies.

### Your Graduation

**Note:** Items cannot be hired individually but you will receive a discount on your Gownhire if you buy all or part of the outfit. Hire discounts vary according to items purchased and may be up to 100%.

#### Size Details

Unit of measurement:

Height:

Head circumference:

Chest Size:  Up to 132 cm  Over 132 cm

If your height does not appear in the box or if you have any other **Special Requirements**, check the box

**The cost of hire is £42.00**

[Skip Hire](#)

#### Options

		Hire	Buy
Gown	■ Black	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hood	■ ■ ■ Black / Mid blue / Yellow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hat	■ Black	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robe Cover Bag		<input type="checkbox"/>	<input type="checkbox"/>
<b>Extended Hire</b> for one week £ 20.00		<input type="checkbox"/>	<input type="checkbox"/>
1 week hire?			

Once have completed your size details and selected your hire options, please select

You will be provided with a summary of your order. To edit any of your gown hire details, select 'Back'. To finish your order select, Check out, or continue to photography.

Hire Details											
Transaction	Description	Size Details	Value								
Hire	Hood - Bolton Bachelor hood	N/A	£12.00								
Hire	Hat - Mortarboard	65	£5.00								
Hire	Gown - U/G ST4 (PS)	1.72m	£25.00								
<b>Hire Total:</b>			<b>£42.00</b>								
<table border="1" style="width: 100%;"> <tr> <td><b>Institution</b></td> <td>University of Bolton</td> </tr> <tr> <td><b>Ceremony</b></td> <td>University of Bolton 12-15/07/2022</td> </tr> <tr> <td><b>Ceremony day</b></td> <td>12 July 2022 10:00</td> </tr> <tr> <td><b>Award</b></td> <td>Bachelors/1st Degrees</td> </tr> </table>				<b>Institution</b>	University of Bolton	<b>Ceremony</b>	University of Bolton 12-15/07/2022	<b>Ceremony day</b>	12 July 2022 10:00	<b>Award</b>	Bachelors/1st Degrees
<b>Institution</b>	University of Bolton										
<b>Ceremony</b>	University of Bolton 12-15/07/2022										
<b>Ceremony day</b>	12 July 2022 10:00										
<b>Award</b>	Bachelors/1st Degrees										
<b>Grand Total</b>			<b>£42.00</b>								

You will be provided with a summary of your order. To edit any of your gown hire details, select 'Back'. To finish your order select, check out, or continue to photography.

[Back](#) [Next](#)

[Photography](#)  
[Packs](#)  
[Additional Products](#)  
[Frames](#)

[Skip Photo](#)

[Photography > Packs](#)

[View Basket](#)

## Pick your pack

CLICK ON THE PHOTOGRAPHY PACK TO MAKE YOUR SELECTION

### FAMILY PACK

For a group of up to 6 people (two 10"x8" photographs of the same image).

This photograph can only be ordered in addition to an individual pack of the graduate.



£25.00 [Select](#)

### SHOWCASE PACK- WITH FAMILY IMAGE

One 16"x12" family portrait in a 20"x16" prestige frame. One 20"x16" Combination frame containing a 10"x8" individual portrait (Please note certificate is not included). Two 8"x6" individual portraits in 10"x8" desktop frames. Four 5"x4" individual portraits in mounts.

One USB Pen containing all images taken.

Plus free individual bonus sheet

On the day price £230.00

£225.00 [Select](#)



### SHOWCASE PACK

One 16"x12" individual portrait in a 20"x16" prestige frame. One 21"x16" Combination frame containing a 10"x8" individual portrait (Please note certificate is not included). Two 8"x6" individual portraits in 10"x8" desktop frames. Four 5"x4" individual portraits in mounts.

One USB pen containing all images taken.

Plus free individual bonus sheet

£225.00 [Select](#)



### ACHIEVEMENT PACK

One 10"x8" individual portrait in a 16"x12" frame. One 10"x8" family portrait in a 16"x12" frame. One 16"x12" certificate frame with inlay (please note certificate is not included). Two 10"x8" family portraits in embossed mounts. Four 5"x4" individual portraits in mounts.

One USB Pen containing all images taken.

Plus free individual bonus sheet

On the day price £164.00



When you select checkout now, you will be provided with Northam's terms and conditions to review and accept.

## Your Graduation

To enable us to process your order you need to accept the following terms and conditions.

### TERMS AND CONDITIONS

#### TERMS AND CONDITIONS OF SUPPLY

- Introduction
- Supplier of Products and Services
- Booking tickets for Ceremonies
- Product information
- Ordering and availability
- Changes to orders
- Delivery (purchased Products only)
- Delivery outside the United Kingdom
- Photography
- Price and payment
- Hire Products, collection and returns
- Cooling-off period
- Returns (purchased Products only)
- Refunds policy
- Faulty products
- Our liability
- General, law and disputes

I have read and agree to be bound by the terms and conditions above.

[Back](#) [Decline](#) [Accept](#) [Exit](#)