



If you are the parent of a child under 15, you can save over £900 a year by claiming childcare vouchers.

And if both parents claim, that's over £1,800 a year – enough to pay for a great family holiday.

How does it work?

Childcare vouchers are a government initiative to help working parents pay for registered childcare. The vouchers are taken from your salary before your tax and National Insurance (NI) deductions, so you could save over £900 a year.

Once you've set up a voucher account, your employer will order your childcare vouchers through payroll each month. So you'll receive them around the same time as your pay.

You can then access your account online via www.mysodexo.co.uk and simply pay your childcare bills or set up regular payments to make life even easier – just like you would with your bank account.

You can even access and manage your account using your Smartphone – just visit www.saycarepayments.co.uk/mobile

Who can join the scheme?

You can join if:

- ✓ **You are a parent or have parental responsibility for a child.**
- ✓ **Your child is under the age of 15**
(vouchers can be used until 1st September following their 15th birthday, or 1st September following their 16th birthday if they are registered disabled).
- ✓ **You are using a registered childcare provider** – this can include nannies, child-minders, nurseries, play schemes, after-school clubs, holiday camps and the care element of Independent school fees.
- ✓ **Your salary will remain above the National Minimum Wage AND the Lower Earnings Limit AFTER you take your vouchers.**
This is to make sure you always pay the minimum amount of NI contributions to cover your state benefits such as Statutory Sick Pay.

How much will I save?

The amount you save depends on your individual circumstances, the value of your vouchers, your earnings and your NI contributions. You could save up to £933, or if you have a partner who also chooses to claim you can make a joint saving of £1,866.

Are childcare vouchers right for me?

The benefits of the scheme are great but there may be some things to consider before you decide to take childcare vouchers.

If you are currently receiving tax credits it is important that you check with HRMC to make sure you are better off with childcare vouchers or tax credits.

Simply visit www.hmrc.gov.uk/childcare

What about my childcare provider?

Most Ofsted or equivalent childcare providers are happy to accept childcare vouchers as long as you meet their payment terms. Your childcare provider may already be registered with us – just call us on **0800 328 7411** and we can check for you.

Once registered, your childcare provider doesn't need to do anything to receive vouchers. When you are ready to pay them we will transfer funds directly into their bank account (by BACS) with a reference of your choice.

You can use your vouchers to pay as many different childcare providers as you wish – simply add them to your Sodexo childcare voucher account.

How do I know how much to take?

The amount you choose to salary sacrifice is up to you but, to make the most of the tax and NI savings, we recommend that you take the full allowance. This means you can save up the childcare vouchers and use them during school holidays or when you really need it.

The table below gives details of the amounts you can salary sacrifice depending on your total earnings:

Total Earnings	Amount you can take		
	Weekly	Monthly	Annually
Up to but not exceeding £42,475 (basic)	£55	£243	£2915
Greater than £42,475 but less than £150,000 (higher)	£28	£124	£1484
Over £150,000 (additional)	£22	£97	£1166

Childcare Vouchers by **sodexo**

How do I join?

- 1 Follow the link in your invitation email from your employer and enter your details.
- 2 Ensure your childcare provider is registered with Sodexo. If not, simply ask them to complete a registration form at www.sodexomotivation.co.uk/childcare-provider. Once registered, they will be given a 6-digit childcare provider ID number – you can use this to add them to your account online.
- 3 Manage your account – through your online portal you can check your balance, pay childcare bills and access exclusive online offers.



Childcare vouchers can be used to pay for more than just nursery fees. You can use them to pay for...

- Out-of-hours school clubs
- Sport, music and drama lessons
- Holiday clubs or schemes
- Activity holidays
- Certain elements of Independent school fees

...for kids up to 15 years old

"Being able to claim childcare vouchers has made a real difference – the financial savings are fantastic."

Judith, parent

"As a childminder I use several different childcare voucher providers. Sodexo's service has been by far the easiest to set up and the vouchers have run smoothly since day one."

Lisa, childminder

"Quality childcare is so important and vouchers have really helped financially."

Allison, parent

Contact your HR department to find out more

Or contact us at:

☎ 0800 328 7411

✉ customercare.motivation@sodexo.com

🌐 www.sodexomotivation.co.uk/childcarevouchers-parent



sodexo

Making every day a better day

Mums and Dads, it's easy to save over £900 on your childcare

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