

CHANCELLOR

TERMS OF REFERENCE

1 Appointing Authority:

The Chancellor is appointed by the Board of Governors.

2 Roles and Responsibilities:

The office of Chancellor is a non-constitutional role encompassing the following roles and responsibilities:

- (i) To act as the principal figurehead of and ambassador for the University;
- (ii) To represent the University's interests and to further its aims and profile;
- (iii) To visit the University at least once a year, to provide encouragement and support to staff and students;
- (iv) To preside over or participate in prestigious University events as appropriate, including degree congregations;
- (v) To discharge such responsibilities with due regard for the proper conduct of public business and in accordance with accepted standards of behaviour in public life, which embrace selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- (vi) To undertake such other responsibilities as determined by the Board of Governors from time to time.

The Chancellor shall be entitled to wear the University's Chancellor's robes and/or regalia at degree congregations and such other events as is deemed appropriate or where the Chancellor is officially representing the University.

The appointment is an honorary one.

3 Appointment of a new Chancellor:

The appointment of a Chancellor shall be made by the Board of Governors upon the recommendation of an ad hoc group set up by the Board of Governors.

The appointment shall normally be made for a term of up to three (3) years and shall commence upon completion of the acceptance of appointment form as set out in the appendix.

Where there are responsibilities and/or further commitments which would affect the parties, the parties may agree that the office shall be relinquished or ceased in a manner appropriate and befitting to the seniority of the role.

The appointment is unremunerated except in respect of incidental travelling and subsistence allowances.

4. Amendment:

These terms of reference may be amended only by a resolution of the Board of Governors.

Appendix: Acceptance of Appointment

CHANCELLOR OF
THE UNIVERSITY OF BOLTON

ACCEPTANCE OF APPOINTMENT

Full Name:

Term of Office:

I agree to accept the appointment of Chancellor of the University of Bolton in accordance with the Terms of Reference (Chancellor) governing such appointment and to serve the interests of the University to the best of my ability.

I agree to:

(i) sign the Data Protection Consent Form and to supply relevant information for a Register of Interests which is open to public inspection and I will declare any relevant interests which arise during a meeting.

(ii) keep confidential those items of business which the Board of Governors decides from time to time will not be available for public inspection or any matter which should, in the interests of the University, remain confidential.

Signed: **(Chancellor)**

In the Presence of: **(Governor)**

Date:

