

# Senior Partnership Manager



Teaching Intensive, Research Informed

## Department:

Off Campus Division  
Ref: OCD-035/P  
Fixed Term Contract until July 2022

## Salary:

In the region of £44,045 - £51,034 per annum

## Closing date for applications:

12:00 noon on Friday 23 April 2021

Interviews are expected to take place within 2 weeks of the closing date via Zoom.

A job description and person specification can be viewed here: <https://www.bolton.ac.uk/staff-area/professional-services/about-hr/vacancies/>  
or requested by email: [jobs@bolton.ac.uk](mailto:jobs@bolton.ac.uk).

Candidates must be eligible to work in the UK, for more information please visit <https://www.gov.uk/check-uk-visa>.

No agencies.

\*Please note that the University reserves the right to shorten/extend the closing date of any position where a high/low volume of applications are received.

The Off Campus Division of the University of Bolton is a unique place to work. In a team which has been selected for academic expertise, business acumen and commitment to a collegiate, no-blame work ethos, the support and camaraderie is constant, even if no two days are alike.

Working with partners both in the UK and internationally to incubate, deliver, manage and grow our collaborative provision function, we rely on the creative problem-solving skills of our Senior Partnership Managers, and their understanding of the varying contexts of collaborative provision, to bring a seamless customer service approach to our relationships.

The Off Campus Division integrates into all university faculties and back-office functions, so is a truly immersive HE culture. The right candidate will be looking for the responsibility of operationally managing one/two partnership co-coordinators, of supporting a portfolio of diverse HE providers (FE colleges, alternative providers, international partners) and of bringing their experience in HE delivery to the task of managing quality standards in the portfolio. We expect self-awareness, a commitment to self-development and an expectation of meaningful hard work. We are looking for attitude as well as experience, commitment to our values as well as competence.

International travel and flexible working may form part of your eventual workload (Covid permitting). Work life balance is important to us and we welcome applications from those interested in working more flexibly.

Perhaps you have been a lecturer or link tutor and are looking for a new challenge or route to senior management? Within this role you will use your academic know-how, your excellent communication skills, your detailed working practices and your energy to support the growth of a Division which is committed to 21<sup>st</sup> century values.

The University and the Division are growing in reputation and success. If you are interested in becoming a member of our dynamic senior team, download the detailed job specification from the link to the left and send your covering letter (no more than 2 sides of A4) and CV (indicating current salary) to [jobs@bolton.ac.uk](mailto:jobs@bolton.ac.uk)

Please explain how you meet the role requirements and tell us what you have been doing which shows your interest in partnership working, global themes, self-development and being a senior member of a great team.