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# 2 Factor Authentication Authorisation Form

2 Factor Authentication (2FA) adds an extra layer of protection to an account by sending a verification code to a nominated user's mobile phone. Upon logging into 2FA applications, the user would select to receive their verification code, then upon receipt of the code after entering this into the application they will be successfully logged in.

**Section A**: to be completed by the person requiring 2FA. Please print this form and, once completed, present it to the Library Desk for verification

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | | |
| **Network Username** |  | | |
| **Mobile Number** |  | | |
| **This is a University supplied mobile phone Tick**  **I require SITS eVision access Tick**  **The University recommends using the DUO app, if you are unable to use the app and require the DUO SMS text service Tick** | | | |
| **I give permission for my mobile number to be used for 2 factor authentication to enable access to university applications and to follow all the required security procedures - Tick** | | | |
| **Signature** |  | **Date** |  |

**\* Please fill in the section(s) as appropriate**

**Section B**: to be completed by the Library Desk and then sent to the appropriate IST person

|  |  |  |  |
| --- | --- | --- | --- |
| **Verified by (please print)** |  | | |
| **Type** | Id Card | | |
| **Signature** |  | **Date** |  |