

Student Ambassador Application Form

Academic Year 2024-25



(Please ensure you complete all parts of the form)

Please submit completed forms to ambassadors@bolton.ac.uk

Personal Details

Title	Forename	Surname
Preferred Pro-nouns		
Date of Birth	University Student number	
Home Address	Term Time Address	
Postcode	Postcode	
Home Phone number	Mobile Phone Number	
Personal Email address	University Email Address	
Do you require a visa to study at the University? Yes / No	Do you have a full, clean driving license? Yes / No	
Do you have access to a car? Yes / No	Do you have an enhanced DBS? Yes / No	
Do you have any spent or unspent criminal convictions (if yes we will be in touch for more information) Yes / No	Did you apply through Clearing? Yes / No	
Have you been subject to disciplinary action from the University (if yes we will be in touch for more information) Yes / No	Please give details of any other languages you speak	

University Education

What course are you studying	
Level of study	
Year of study as of Sept 2024	
Course completion date	
Personal Tutor	
Personal Tutor email	

Previous Education

From	To	Name of School/College/University	Qualification Title

Type of work available (please tick your interests)

University open days and other open events	Yes / No
Assisting internal school and college visits	Yes / No
Attending / facilitating external school and college visits	Yes / No
Facilitating and acting in scenario-based school and college visits	Yes / No
Representing the University at IAG events (information stands)	Yes / No
Presenting to prospective students	Yes / No
Campus tours	Yes / No
Mentoring school or college students	Yes / No
Visiting your old school or college	Yes / No
Administration duties, office and data inputting	Yes / No
Call centre duties	Yes / No
Student profiles, giving student quotes and photography	Yes / No
Videography for student videos/promo work	Yes / No
The Access Platform (online forum and chat with prospective students)	Yes / No
The Access Platform (online blog creation shared online)	Yes / No
Focus Groups	Yes / No
Other events	Yes / No
Senior Ambassador Role	Yes / No

Personal Statement

Please list the skills you can bring to the role: (Using the job description, please tell us why you feel you would be an ideal candidate for the role of student ambassador – please include relevant skills and experience, guideline 300 words)

Student Experience

I am part of a Sports Team Yes / No	If so which?
I am part of a Society Yes / No	If so which?
I work in the Student's Union Yes / No	If so which?
I am a student rep Yes / No	If so which?
I work with another department at the University Yes / No	If so which?
Other subject specific activities	

If applicable and you are happy to do so, please give short 2-3 sentences about the below topics.

Statement about why you applied to Bolton

Statement about attending an open event at the University

Statement about your course

You may be asked to have photography done to go along side these to help promote the University.

Work-related Experience

Please give details below of your past 3 jobs where applicable.

From	To	Company	Job title

Please mark the below (only in relation to work roles)

I have experience of customer service	Yes / No / I would like to gain this
I have experience of managing my own workload	Yes / No / I would like to gain this
I have experience of working in a team	Yes / No / I would like to gain this
I have experience of leading a team	Yes / No / I would like to gain this
I have experience of working to deadlines	Yes / No / I would like to gain this
I have experience of working events	Yes / No / I would like to gain this
I have experience of community work	Yes / No / I would like to gain this
I have experience of supporting people	Yes / No / I would like to gain this
I have volunteer experience	Yes / No
If you have volunteer experience please give details	

Equal opportunities Monitoring Form

The University of Bolton is committed to a policy of Equal Opportunities in all aspects of its operations. Therefore, one of our aims is to ensure that no *participants* face discrimination on grounds of race, age, sex, disability and/or any other relevant distinction. This list is not an exhaustive one and although a section of the University's population may not be mentioned above, that does not mean they are not covered by the University Equal Opportunities policy.

The information collected on this form will not be used for any purpose other than to *ensure compliance* with the University's policy on Equal Opportunities.

Ethnicity (please tick or mark as appropriate)		Other information about you	
White – British		Gender	Male / Female / Fluid / Non-Binary / Other
White – Irish		Do you have a disability?	Yes / No
Other White Background		Do you require support to undertake this role?	Yes / No
Black – British		Please outline support you may need (loop formats etc)	
Black – Caribbean			
Black – African		Are you from a Care background?	Yes / No
Other Black Background		Please give more information	
Asian – British			
Asian – Indian		Have you or your parents served in the military? *	Yes / No
Asian – Pakistani		Please give more information	
Asian – Bangladeshi			
Asian – Chinese			
Other Asian Background			
Mixed			
Other			

*For more information about your status regarding military service please [click here](#).

References

Please fill in the below as fully as you can. References will be asked for from either your Personal Tutor or the below. If this is the first job you are applying for please note that below.

Name		Position	
Relationship		Phone Number	
Email			
Company			

I hereby give my permission for my referee to be approached for a reference and for my details to be kept on file and circulated to other University Departments in connection with other similar opportunities.

I understand that it is a condition of some of this work to have an enhanced DBS (Disclosure Barring Service) check undertaken as to my suitability for working with children and other vulnerable groups. I give the University of Bolton permission to pass on my details to a third party to process my DBS check.

I hereby certify that to the best of knowledge the details provided in this form are correct and I understand that should I conceal any material fact, if appointed, the University of Bolton may decide to terminate my involvement with any of the Student Ambassador roles I am involved in.

Signed	Date
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On completion of this application, please submit to Ambassadors@Bolton.ac.uk

If you would like more information about the University of Bolton Student Ambassador Scheme, please email Ambassadors@Bolton.ac.uk