

Job Description

Position:	Lecturer in Motorsport Engineering
School:	National Centre of Motorsport Engineering
Reference:	ENG-168/P
Grade:	Grade 7
Status:	Permanent
Hours:	Full Time
Responsible to:	Director of Motorsport Engineering
Responsible for:	Delivery of teaching, assessment, curriculum development and associated research and enterprise initiatives.

Main Function of the Post:

- To teach on taught undergraduate and postgraduate programmes across the National Centre for Motorsports Engineering Portfolio, and contributing to the management of these programmes wherever possible.
- To contribute to the development of all facets of Motorsport Engineering within the Subject group and to the wider portfolio of the Centre/University as appropriate.
- To develop interactions between students and race teams or manufacturers, that will lead to students having full understanding of motorsport engineering.
- To undertake research and scholarly activity and/or high level professional creative practice in the field of Motorsport Engineering.

Principal Duties and Responsibilities:

1. Support the management and direction of students and learning resources as assigned by the Director of Motorsport Engineering.
2. Develop and deliver resources, teaching materials and assessments to meet programme/course/student frameworks and learning outcomes on a range of programmes.
3. Contribute to the development of interactions between students and race teams or manufacturers, that will lead to students becoming proficient in motorsport engineering
4. Supervise and/or co-ordinate the work of taught undergraduate/postgraduate and/or research students, as required.
5. Set, mark and assess students' work, ensuring learning outcomes have been met and feedback is both detailed and constructive.
6. Undertake research and/or other agreed scholarly activity in order to contribute to the development of the field and to further the Centre/University's standing in the HE sector and wider community.

7. Prepare appropriate proposals and applications to external bodies to secure research funding and generate additional income/opportunities for the University.
8. Use initiative, creativity and judgement in the development of appropriate research methodologies to further scholarly/enterprise activity in the area.
9. Interact on a professional level with relevant internal and external professional bodies to ensure currency of knowledge, relevancy and accreditations.
10. Participate in the development of internal and external partnerships within industry to disseminate information, share best practice, establish opportunities for collaborative work and enhance the reputation of the Centre/University.
11. Design, review and adapt module content in response to student feedback and need.
12. Teach on academic/research programmes across the Centre.
13. Engage with quality assurance processes/procedures to ensure that Centre/University standards are met.
14. Participate and contribute to University/Centre/Programme meetings/boards as appropriate
15. Be responsible for ensuring currency of documentation and practise in dedicated laboratory areas.
16. Contribute to appropriate pre-entry, recruitment, selection and admissions activities (including Open Days and Partner/Employee Visits) in order to promote the Centre and gain a better understanding of student/employee needs/expectations.
17. Provide a first point of contact for student welfare issues, referring problems on where they are complex or serious.
18. Introduce new starters to the Centre, providing support and training on the skills, processes, systems and activities of the Centre.
19. Provide feedback to colleagues via peer mentoring schemes to support the development of self and others.
20. Carry out personal and professional development to enhance subject authority and to contribute to the University's reputation for academic and professional excellence.
21. Ensure a safe working environment and abide by University health and safety policies and practices and to observe the University's Equal Opportunities policy and Dignity at Work policy at all times.
22. Ensure and maintain integrity and confidentiality of data and associated data protection requirements in line with the statutory and corporate requirements.
23. Awareness of environmental and sustainability issues and a commitment to the University's associated strategy with respect to the performance / delivery of key responsibilities of the role.

Note:

This is a description of the role requirements as it is presently constituted. It is the University's practice to periodically review job descriptions to ensure that they accurately reflect the role requirements to be performed and if necessary update to incorporate changes were appropriate. The review process will be conducted by the relevant manager in consultation with the role-holder.

Please note that this appointment is subject to Disclosure and Barring Clearance

Person Specification

Position: Lecturer in Motorsport Engineering		Reference: ENG-	
School: National Centre of Motorsport Engineering		Priority (1/2)	Method of Assessment
Criteria			
1	Qualifications		
1 a)	Honours degree in relevant subject area preferably in a STEM subject	1	Application Form / Documentation
1 b)	A postgraduate qualification in relevant subject area or willingness to obtain one within a given timeframe	1	Application Form / Documentation
1 c)	Registration with a relevant regulatory body e.g. IMech E, IET. Or a willingness to obtain membership of a relevant regulatory body within a given time frame	1	Application Form / Documentation
1 d)	A relevant teaching qualification and/or fellowship status of the Higher Education Academy (HEA), or a willingness to obtain fellowship membership of the HEA within a specified time frame	1	Application Form / Documentation
1 e)*	PhD/Professional Doctorate or exceptional achievements in the professional field see note 4*	1	Application Form / Documentation
2	Skills / Knowledge		
2 a)	Able to contribute to the development and delivery of undergraduate/postgraduate programmes in the Centre	1	Application Form / Interview
2 b)	Proven ability and commitment to undertake appropriate subject specific research and/or enterprise activity and ensure it informs teaching	1	Application Form / Interview
2 c)	Ability to develop credible teaching and assessment skills within an Engineering context	1	Application Form / Interview / Assessment
2 d)	Proven ability to work effectively independently and with others as a team member	1	Application Form / Interview
2 e)	Subject matter specialist in a field such as engineering design, vehicle dynamics, Thermofluids, vehicle modelling and simulation	1	Application Form / Interview
2 f)	Ability and commitment to undertake appropriate subject specific research and/or enterprise activity and/or professional practice within the field	1	Application Form / Interview
2 g)	Knowledge and experience in supervising student work and providing appropriate support/feedback	1	Application Form / Interview
2 h)	Possess sufficient breadth and/or depth of specialist knowledge to work within established programmes and to contribute to research in the area of Motorsport Engineering	1	Application Form / Interview
2 i)	Excellent written and oral communication skills and the ability to influence and persuade people at all levels and to exchange complex concepts in a manner appropriate to the audience	1	Application Form / Interview / Assessment

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Criteria			
3 Experience			
3 a)	Teaching, research and programme delivery experience	2	Application Form / Interview
3 b)	Experience of working in motorsport or automotive (OEM or Tier 1) engineering design	1	Application Form / Interview
3 c)	Experience of contributing to and implementing quality assurance procedures within a motorsport context	1	Application Form / Interview
3 d)	Experience in using and developing new technologies and professional practice initiatives relevant to the subject area	1	Application Form / Interview
3 e)	Experience of preparing proposals/applications to external bodies to secure funding and developing successful partnership arrangements with industrial/educational providers	2	Application Form / Interview
3 f)	Experience of motorsport engineering, and able to develop research	1	Application Form / Interview
3 g)	Experience in developing and delivering successful learning and teaching improvements within practise	1	Application Form / Interview
4 Personal Qualities			
4 a)	Awareness of the requirements associated with operating within a customer service environment	1	Interview
4 b)	Commitment to continuous improvement and creative ways of working	1	Interview
4 c)	Able to successfully lead and manage discrete projects	1	Interview
4 d)	Able to critically reflect on all aspects of own contributions to the role	1	Interview
4 e)	Able to network effectively with local/national employers and organisations	1	Interview
4 f)	Able to demonstrate sensitivity in dealing with colleagues/partners and stakeholders from different cultural backgrounds	1	Interview
4 g)	Commitment to continuous improvement and creative ways of working	1	Interview
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Criteria			
5 Other			
5 a)	Willing to undertake staff development, which may take place outside the University	1	Interview
5 b)	Awareness of the principles of the Health and Safety, Data Protection Act, Prevent, Freedom of Information Act, UKVI and the Bribery Act	1	Interview
5 c)	Commitment to the University's policy on equal opportunities and diversity	1	Interview

5 d)	Available to work flexibly and remotely and travel as appropriate in order to meet the needs of the service.	1	Interview
5 e)	Hold a current driving license and be prepared to drive University vehicles as required to travel between sites/student events including field trips	1	Interview / Documentation

Note:

1. **Priority 1** indicates **essential** criterion – an applicant would be unsuccessful if unable to satisfy all Priority 1 criterion.
2. **Priority 2** indicates **desirable** criterion - applicants failing to satisfy a number of these are unlikely to be successful.
3. *The role-holder is required to hold a PhD/Professional Doctorate qualification. However, those without a PhD/Professional Doctorate but with equivalent level qualifications or outstanding achievements in the professional field will be expected to complete a PhD/Professional Doctorate within four years from the date of commencement.
4. It is the responsibility of the employee to ensure any professional accreditation/membership remains current
5. Employees are expected to have access to suitable IT equipment and broadband internet access at home to work remotely if required