

J o b D e s c r i p t i o n

Position:	Lecturer in Adult Social Care Nursing / Nursing Home Practice (Adult)
Reference:	NMW-240/A
School/Service	School of Nursing and Midwifery
Grade:	Grade 7
Hours:	Part-time
Status:	Fixed Term for one-year
Responsible to:	Head of School of Nursing and Midwifery
Responsible for:	Delivery of teaching, assessment, curriculum development and associated research and enterprise initiatives.

Main Function of the Position:

- To teach and lead, as appropriate, on the University's Level 6 Advanced Professional Diploma (CPD) in Adult Social Care Nursing programme.
- To contribute and lead, where appropriate, on programme development activity, and will undertake research and scholarly activity to contribute to the development of new areas in their relevant subject field of adult social care nursing.
- To be responsible for delivery of teaching, academic and practice assessment, practice supervision, curriculum development and associated research initiatives.

Principal Duties and Responsibilities:

1. Be responsible for the design, delivery and on-going evaluation of relevant adult social care nursing modules and programmes, ensuring School objectives and learning outcomes are met, and reflects relevant content and current evidence-based practice.
2. Develop and monitor innovative and creative appropriate assessments which measure student performance and understanding, to ensure learning outcomes have been met.
3. To provide effective management for academic leadership on the Advanced Professional Diploma (CPD) in Adult Social Care Nursing programme and the process of enrolment, induction, student choice, module scheduling and provision of any relevant student information.
4. Challenge ideas, foster debate and encourage students to develop skills in critical discourse and rational thinking.
5. Use a variety of learning and teaching methods/materials (e.g. web-based, immersive and blended learning) to enhance the student experience.
6. Take responsibility for the pastoral care of students within a specified area, referring problems on where complex or serious

7. Coordinate others and plan supervision/assessment deadlines and specific teaching arrangements to ensure student needs and expectations are met and that time and resources are used effectively.
8. Undertake research or other agreed scholarly activity in order to contribute to the development of School Practice.
9. Manage the demands of teaching, assessing, supervising, administration, research and scholarly activity to ensure competing deadlines are met.
10. Design, review and adapt academic/programme content and guidance materials by interpreting student feedback pre-empting needs to enable input to the overall development of the programme and enhance and support student progression and experience.
11. Identify and prepare proposals and applications to external bodies, as required, to secure research funding and generate additional income/opportunities for the University.
12. Write and publish results of high quality and innovative research within national and international literature and peer reviewed journals developing appropriate research methodologies to further scholarly activities.
13. Develop research objectives for own/and/or collaborative research in line with funding criteria. Act as a referee and contribute to peer assessment for appropriate journals as required.
14. Identify gaps in course content and programme structure with colleagues and devise creative solutions which meet the requirements of overarching teaching frameworks.
15. Proactively and effectively engage with quality assurance procedures, contributing to papers as appropriate, to ensure School/University standards are upheld.
16. Provide support, guidance and training to junior members of staff on the skills, processes, and activities relevant to the School. Provide feedback to colleagues via peer mentoring schemes to support development of self and others and ensure continuous improvement of the School's performance.
17. Contribute to and assist in appropriate pre-entry, recruitment, selection and admissions activities (including Open Days/Industry and Partner Visits) to promote the Academic Group and identify student needs and expectations. Coordinate student events ensuring appropriate use of time and resources.
18. Provide feedback to colleague via peer mentoring schemes support the development of self and others
19. Carry out personal and professional development to enhance subject authority
20. Ensure and maintain integrity and confidentiality of data and associated data protection requirements in line with statutory and corporate requirements
21. Ensure a safe working environment and abide by University health and safety policies and practices and to observe the University's Equal Opportunities policy and Dignity at Work policy at all times
22. Commitment to safeguarding and promoting welfare of young people and vulnerable adults.
23. Have access to suitable IT equipment and broadband internet access at home to work remotely if required by the University.

24. Awareness of environmental and sustainability issues and a commitment to the University's associated strategy with respect to the performance/delivery of key responsibilities of the role.

Note: This is a description of the position requirements as it is presently constituted. It is the University's practice to periodically review job descriptions to ensure that they accurately reflect the role requirements to be performed and if necessary update to incorporate changes were appropriate. The review process will be conducted by the relevant manager in consultation with the position holder.

Please note some roles may have a requirement to travel and attend events external to the University in support of Faculty/University business requirements.

Please note that this appointment is subject to Disclosure and Barring Clearance

Person Specification

Position: Lecturer in Adult Social Care Nursing/Care Home Practice.		Ref: NMW-240/A	
Faculty: Nursing & Midwifery		Priority (1/2)	Method of Assessment
Criteria			
1 Qualifications			
1 a)	Honours degree or equivalent in relevant subject area	1	Application Form/Documentation
1 b)	Registration with a relevant regulatory body e.g. NMC	1	Application Form/Documentation
1 b)	A postgraduate qualification in relevant subject area	2	Application Form/Documentation
1 d)	A relevant teaching qualification and/or fellowship status of the Higher Education Academy (HEA), or a willingness to obtain fellowship membership of the HEA within a specified time frame	2	Application Form/Documentation
1 e)	NMC Practice Assessor/Practice Supervisor Qualification	2	Application Form/Documentation
2 Skills / Knowledge			
2 a)	Able to take part in the recruitment and admissions of Students in line with professional body requirements.	1	Application Form/Interview
2 b)	Credible teaching and assessment skills within specialist area of adult social care – mainly nursing homes.	1	Application Form/Interview
2 c)	Proven ability to work effectively independently and with others as a team member within the adult social care nursing/nursing home environment	1	Application Form/Interview
2 d)	Able to operate systems and processes to enhance quality and teaching and learning excellence	1	Application Form/Interview
2 e)	Ability and commitment to undertake appropriate subject specific research and/or enterprise activity and/or high-level professional practice within the field of adult nursing homes	1	Application Form/Interview
2 f)	Knowledge and experience in supervising student work and providing appropriate support/feedback	1	Application Form/Interview
2 g)	Possess sufficient breadth and/or depth of specialist knowledge to work within established programmes and to contribute to research in the area of adult social care nursing	1	Application Form/Interview
2 h)	Excellent written and oral communication skills and the ability to influence and persuade people at all levels and to exchange complex concepts in a manner appropriate to the audience	1	Application Form/Interview

3	Experience		
3 a)	Some experience with social care nursing/health recruitment and admissions	2	Application Form/Interview
3 b)	Experience of contributing to and implementing quality assurance procedures	2	Application Form/Interview
3 c)	Experience in using and developing new technologies and professional practice initiatives relevant to the subject area	1	Application Form/Interview
3 d)	Experienced and able to publish results of research	2	Application Form/Interview
3 e)	Experience in developing and delivering successful learning and teaching improvements	1	Application Form/Interview
4	Personal Qualities		
4 a)	Awareness of the requirements associated with operating within a customer service environment	1	Interview
4 b)	Able to successfully lead and manage discrete projects	1	Interview
4 c)	Able to critically reflect on all aspects of own contributions to the role	1	Interview
4 d)	Able to network effectively with local/national employers and organisations	1	Interview
4 e)	Able to demonstrate sensitivity in dealing with colleagues/partners and stakeholders from different cultural backgrounds	1	Interview
5	Other		
5 a)	Willing to undertake staff development, which may take place outside the University	1	Interview
5 b)	Awareness of the principles of the Data Protection Act, Prevent Health and Safety, Freedom of Information Act, UKVI and Bribery Act	1	Interview
5 c)	Commitment to the University's policy on equal opportunities and diversity	1	Interview
5 d)	Available to work flexibly and travel as appropriate in order to meet the needs of the service.	1	Interview
5 e)	Current clean driving license and car owner or able to travel independently to deliver at partner organisations, institutions and trusts as required	1	Interview
5 f)	Able to travel nationally in order to meet the requirements of the service.	1	Interview

Note:

1. **Priority 1** indicates **essential** criterion – an applicant would be unsuccessful if unable to satisfy all Priority 1 criterion.
2. **Priority 2** indicates **desirable** criterion - applicants failing to satisfy a number of these are unlikely to be successful.
3. *The role-holder is required to hold a PhD/Professional Doctorate qualification. However, those without a PhD/Professional Doctorate but with equivalent level qualifications or outstanding achievements in the professional field will be expected to complete a PhD/Professional Doctorate within four years from the date of commencement.
4. It is the responsibility of the employee to ensure any professional accreditation/membership remains current
5. Please note it is normally expected that a new appointee will commence at the bottom of grade.
6. Employees are expected to have access to suitable IT equipment and broadband internet access at home to work remotely if required