



Head of Apprenticeship Quality and Compliance

Department:

Apprenticeships
Ref: APP-010/P

Salary:

Salary in the range of £44,706 to £51,799 per annum (pay award pending)

***Closing date for applications:**

12:00 noon on Friday 30 September 2022

Interviews are expected to take place week commencing Monday 3 October 2022 or within 4 weeks of the closing date.

A job description and person specification can be viewed on our website:
<https://www.bolton.ac.uk/staff-area/professional-services/about-hr/vacancies> or requested by email: jobs@bolton.ac.uk.

Applicants need to be aware that only a completed application form will be considered, for this role, with applicants return completed forms to jobs@bolton.ac.uk. Please ensure you quote the position reference number on all paperwork submitted.

If an applicant is interested in more than one vacancy, a separate application must be submitted for each vacancy to ensure that the individual role requirements are addressed.

Candidates must be eligible to work in the UK, for more information please visit
<https://www.gov.uk/check-uk-visa>. No agencies.

*Please note, the University reserves the right to shorten/extend the closing date of any position where a high/low volume of applications are received.

Are you interested in joining the number one University in Greater Manchester for student experience?

Here at the University of Bolton, we are proud of our growing reputation as a student focussed University. With our strategy of "Teaching Intensive, Research Informed" we are committed to offering our students the best experience possible. Due to our ongoing growth, we are now looking for a Head of Apprenticeship Quality and Compliance to join our Apprenticeship team. Reporting to the Director of Apprenticeships, you will be involved in managing the Apprenticeship Team' liaising with internal and external stakeholders with a remit to further develop and enhance existing apprenticeship quality and compliance systems.

The successful candidate should be able to clearly demonstrate their understanding of both the Education Inspection Framework and ESFA funding regulations, which will have been gained from practical knowledge from an operational perspective of systems and processes utilised to manage quality assurance for inspection and compliance for audit.

We ask a lot from our staff but in return, you will receive a competitive benefits package including access to the Local Government Pension Scheme, an employee benefits scheme and generous annual leave entitlement. As a small University, you will have opportunities to work with colleagues across campus to support and deliver the best student experience possible.