



Head of Apprenticeship Quality and Compliance

Department:

Apprenticeships
Ref: APP-010/P

Salary:

Salary in the range of £44, 706 to
£51, 799 per annum (pay award
pending)

***Closing date for applications:**

**12:00 noon on Friday 30
September 2022**

Interviews are expected to take
place week commencing Monday 3
October 2022 or within 4 weeks of
the closing date.

A job description and person specification can be
viewed on our website:

<https://www.bolton.ac.uk/staff-area/professional-services/about-hr/vacancies> or requested by
email: jobs@bolton.ac.uk.

Applicants need to be aware that only a
completed application form will be considered, for
this role, with applicants return completed forms
to jobs@bolton.ac.uk. Please ensure you quote
the position reference number on all paperwork
submitted.

If an applicant is interested in more than one
vacancy, a separate application must be
submitted for each vacancy to ensure that the
individual role requirements are addressed.

Candidates must be eligible to work in the UK, for
more information please visit
<https://www.gov.uk/check-uk-visa>. No agencies.

*Please note, the University reserves the right to
shorten/extend the closing date of any position
where a high/low volume of applications are
received.

**Are you interested in joining the number one
University in Greater Manchester for student
experience?**

Here at the University of Bolton, we are proud of our
growing reputation as a student focussed University.
With our strategy of "Teaching Intensive, Research
Informed" we are committed to offering our students
the best experience possible. Due to our ongoing
growth, we are now looking for a Head of
Apprenticeship Quality and Compliance to join our
Apprenticeship team. Reporting to the Director of
Apprenticeships, you will be involved in managing the
Apprenticeship Team' liaising with internal and
external stakeholders with a remit to further develop
and enhance existing apprenticeship quality and
compliance systems.

The successful candidate should be able to clearly
demonstrate their understanding of both the Education
Inspection Framework and ESFA funding regulations,
which will have been gained from practical knowledge
from an operational perspective of systems and
processes utilised to manage quality assurance for
inspection and compliance for audit.

We ask a lot from our staff but in return, you will
receive a competitive benefits package including
access to the Local Government Pension Scheme, an
employee benefits scheme and generous annual
leave entitlement. As a small University, you will have
opportunities to work with colleagues across campus
to support and deliver the best student experience
possible.