



Student Mental Health and Wellbeing Manager

Department:

Student Services & Experience
Ref: SSE-052/P

Salary:

Salary in the range of £46,074 to
£53,353 per annum

*Closing date for applications:

12.00 noon on Monday 9 January
2023

Interviews are expected to take
place within 4 weeks of the closing
date.

An application form, job description and
person specification can be viewed on our
website: [https://www.bolton.ac.uk/staff-
area/professional-services/about-
hr/vacancies](https://www.bolton.ac.uk/staff-area/professional-services/about-hr/vacancies) or requested by email:
jobs@bolton.ac.uk.

Applicants need to be aware that only a
completed application form will be
considered, unless it is specifically
indicated in an advertisement that a CV
will be accepted. Where appropriate, you
should include a list of all publications
when submitting your application. Please
ensure you quote the position reference
number on all applications submitted.

If an applicant is interested in more than
one vacancy, a separate application must
be submitted for each vacancy to ensure
that the individual role requirements are
addressed.

Candidates must be eligible to work in the
UK, for more information please visit
<https://www.gov.uk/check-uk-visa>. No
agencies.

An exciting opportunity has arisen within the Student Services & Experience Directorate for a highly experienced manager, who is resilient, enthusiastic and professional. The post holder will lead the provision of Disability Support managing multi-disciplined services comprising of the Disability Team and Student Mental Health and Wellbeing Team (Life Lounge). Reporting to the Deputy Student Services Manager the postholder will be a key manager within Student Services and the wider Student Services and Experience Directorate.

The University has over 1200 students who have disclosed a disability including mental health and supports students who may not have a diagnosed disability but who are accessing wellbeing support.

We are looking for a candidate who has previous well-rounded experience of supporting students with mental health needs in Higher Education. Candidates who have not worked in Higher Education will be considered if they can demonstrate credible experience of managing similar services with adults.

The role can be both challenging and extremely rewarding and no two days are the same. The successful candidate will be required to make difficult and sometimes complex decisions, in a timely manner, regarding reasonable adjustments, assessment of needs, complex support requirements and potentially safeguarding concerns.

The successful candidate will bring innovation and creativity, with excellent leadership and motivation skills, honed through experience of leading teams to deliver change.

Candidates will have experience in complex case management. They will be experienced leaders, capable of empowering, supporting and inspiring their team.

The successful candidate will be an inclusive leader who is committed to Equality & Diversity who champions the voices of underrepresented groups.

*see additional information sheet for more details about the department/role.