University of Bolton
Teaching Intensive, Research Informed

Academic Liaison Librarian

Department:
Student Services & Experience (Transformation)

Ref: SSE-072/P

Salary:
Salary in the range of £25,217 to £30,046 per annum

***Closing date for applications:**
Monday 25 October 2021 at 12:00 noon

Interviews are expected to take place within 4 weeks of the closing date.

An application form, job description and person specification can be viewed on our website: https://www.bolton.ac.uk/staff-area/professional-services/about-hr/vacancies or requested by email: jobs@bolton.ac.uk.

Applicants need to be aware that only a completed application form will be considered, unless it is specifically indicated in an advertisement that a CV will be accepted. Where appropriate, you should include a list of all publications when submitting your application. Please ensure you quote the position reference number on all applications submitted.

If an applicant is interested in more than one vacancy, a separate application must be submitted for each vacancy to ensure that the individual role requirements are addressed.

Candidates must be eligible to work in the UK, for more information please visit https://www.gov.uk/check-uk-visa. No agencies.

*Please note, the University reserves the right to shorten/extend the closing date of any position where a high/low volume of applications are received.

Are you interested in joining the number one University in Greater Manchester for student satisfaction?

We have an exciting opportunity for a highly motivated, customer-focused person to take responsibility for academic and professional support, liaison and user education within the Faculty of Professional Studies. This includes becoming the Law Librarian.

We are looking for an experienced, enthusiastic, dynamic and motivated library professional to join the University at an exciting time in its development.

Reporting to, and working closely with, the Academic Liaison and Collections Senior Team Leader, the post holder will take a more strategic lead in at least one of the following areas: User Education, External Access, Copyright and Data Protection, Research Liaison and support for Referencing.

You will have excellent communication and interpersonal skills, developing and sustaining productive relationships across the institution to ensure the collaborative design, promotion and delivery of library skills, including online, to support student learning and increase usage of library resources.

The successful candidate will maintain a confidential, helpful and cooperative manner when working under pressure. You should be committed to working with a diverse student body and be able to show sensitivity to individual difference. In order to meet the needs of the University and Library Services, a flexible approach to working patterns / hours is an essential requirement of this role.