

## Programme Specification

Programme Title: Advanced Professional Development - Non Medical Prescribing for Nurses, Pharmacists and Allied Health Professionals

<b>Awarding Institution:</b>	University of Bolton		
<b>Teaching Institution:</b>	University of Bolton		
<b>Division and/or Faculty/Institute:</b>	Wellbeing & Social Sciences		
<b>Professional accreditation</b>	<b>Professional body</b>	<b>Professional body URL</b>	<b>Status of graduates</b> Recordable Professional Qualification
	Nursing and Midwifery Council	<a href="http://www.nmc-uk.org/">http://www.nmc-uk.org/</a>	
	The General Pharmaceutical Council	<a href="http://www.pharmacyregulation.org/">http://www.pharmacyregulation.org/</a>	
	The Health Professions Council	<a href="http://www.hpc-uk.org/">http://www.hpc-uk.org/</a>	
<b>Final award(s):</b>	Advanced Diploma in CPD		
<b>Interim award(s)</b>	None		
<b>Exit or Fallback award(s)</b>	None		
<b>Programme title(s)</b>	Advanced Professional Development - Non Medical Prescribing for Nurses, Pharmacists and Allied Health Professionals		
<b>UCAS Code</b>	Not Applicable		
<b>JACS Code</b>	B700; B200; B900		
<b>University Course Code(s)</b>	Part Time – HLT6035, HLT6038, HLT6036, HLT6039, HLT6037, HLT6044		
<b>QAA Benchmark Statement(s)</b>	<p>The following benchmark statement have been utilised to develop this programme</p> <p>Health Studies (2008)</p> <p><a href="http://www.qaa.ac.uk/Publications/InformationAndGuidance/D">http://www.qaa.ac.uk/Publications/InformationAndGuidance/D</a></p>		

	<a href="#">ocuments/Healthstudies08.pdf</a>
<b>Other internal and external reference points</b>	<p>The current programme has both internal University validation and has been accredited and approved by the following professional / regulatory bodies:</p> <ul style="list-style-type: none"> <li>• Nursing and Midwifery Council - The NMC professional body for education and training programmes to prepare V300 Nurse Prescribers (NMC,2002;NMC: 2006; NMC 2006)</li> <li>• The General Pharmaceutical Council (GPhC) (2011) Pharmacist Independent Prescribing Programme - Learning outcomes and indicative content. GPhC, London.</li> <li>• The Health Professions Council (HPC) (2009) Standards of Education and Training. HPC, London.</li> </ul> <p>QAA Code of Practice for the Assurance of Academic Quality and Standards in HE: Section 9 Work-Based and Placement Learning September 2007  <a href="http://www.qaa.ac.uk/Publications/InformationAndGuidance/Pages/Code-of-practice-Section-9.aspx">http://www.qaa.ac.uk/Publications/InformationAndGuidance/Pages/Code-of-practice-Section-9.aspx</a></p> <p>UK Quality Code for Higher Education  <a href="http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quality-Code-Chapter-A1.pdf">http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quality-Code-Chapter-A1.pdf</a></p> <p>Benchmark Statement Health Care Programmes: Nursing Phase 1  <a href="http://www.qaa.ac.uk/AssuringStandardsAndQuality/subject-guidance/Pages/Benchmarking-academic-and-practitioner-standards-in-healthcare-subjects.aspx">http://www.qaa.ac.uk/AssuringStandardsAndQuality/subject-guidance/Pages/Benchmarking-academic-and-practitioner-standards-in-healthcare-subjects.aspx</a></p> <p>Statement of common purpose for subject benchmark statements for the health and social care professions  <a href="http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/StatementofCommonPurpose06.pdf">http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/StatementofCommonPurpose06.pdf</a></p> <p>University of Bolton awards framework</p> <p>NHS North West - Strategic Health Authority</p> <p>NHS Skills for Health</p>
<b>Language of study</b>	English

<b>Mode of study and normal period of study</b>	Part-Time over 13 weeks (1 Trimester) <u>OR</u> Part-Time over 26 weeks (2 Trimesters)
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**Admissions criteria:**

Entrants to this education programme must meet the following requirements:

*Nurses*

- Currently registered as a 1<sup>st</sup> level Nurse / Midwife or Health Visitor on the Professional Register maintained by the Nursing and Midwifery Council
- Have appropriate experience in the area of practice where there is an identified need for the individual to regularly use Independent and Supplementary Prescribing.

Community Nurse Practitioners who hold a V100 or V150 prescribing qualification who already prescribe from the Nurse Prescribers' Formulary, and who, with local agreement, will extend their prescribing responsibilities under new arrangements must complete this programme of preparation and meet the assessment requirements. There will be recognition of prior learning and experience; however, **all** components of the assessment for each module must be completed satisfactorily.

*Pharmacists*

- Be currently registered with the General Pharmaceutical Council as a practising pharmacist and normally have at least two years of appropriate patient orientated experience practising in a hospital, community or primary care setting following their pre-registration year.
- Be professionally practicing in an area where there is an identified need for the individual to develop and regularly use their prescribing skills.

*Allied Health Professionals*

- Be currently registered with the Health Professions Council in one of the relevant Allied Health Professions legally able to prescribe and normally have at least three years of post-qualification experience.
- Be professionally practicing in an environment where there is an identified need for the individual to regularly use supplementary prescribing.

Verification of your professional registration is checked with the appropriate Professional / Regulatory Body prior to admission to the programme.

**Additional admissions matters**

**All entrants must also meet the following requirements**

- Have the support of their employer. You will not be allowed to complete this programme without the necessary support of your employers / sponsors, including confirmation that the entrant will have appropriate supervised practice in the clinical area in which they are expected to prescribe. Collaboration with Health Care Organisations in the selection of students will take place.
- Have an approved, designated prescribing medical practitioner who is a doctor who will provide the student with supervision, support and opportunities to develop competence in prescribing practice. (This includes shadowing opportunities).

<ul style="list-style-type: none"> <li>• Must have a current CRB check (within 3 years)</li> </ul>
<p><b>Fitness to practice declaration</b></p> <p>This programme is subject to the University's fitness to practice procedures</p> <p><a href="http://www.bolton.ac.uk/students/policiesproceduresregulations/allstudents/documents/fitnesstoppracticeprocedurejuly2011.pdf">http://www.bolton.ac.uk/students/policiesproceduresregulations/allstudents/documents/fitnesstoppracticeprocedurejuly2011.pdf</a></p>
<p><b>Aims of the programme</b></p> <p>The principal aims of the programme are:</p>
<p><b>Distinctive features of the programme</b></p> <p>E-learning materials and the curriculum for the Non Medical Prescribing Programme have been developed collaboratively with other Non Medical Prescribing HEI Programme Leads and Tutors based within the North West of England. The materials are continually being developed and updated and ensure high quality, standardised learning resources that meets both the professional / regulatory body requirements and the major funding / commissioning body requirements (Currently the NHS North West Agency - Strategic Health Authority).</p> <p>The modules within the programme can be combined with further modules to obtain a Post Graduate Certificate, Diploma, BSc (Hons) or Masters degree. The programme will focus on professional practice and therefore suits part time study.</p> <p>You are required to demonstrate the application of theory and up to date evidenced based prescribing practice to the context of your clinical area of practice.</p> <p>All tutors within the programme are qualified healthcare professionals. To meet the professional / regulatory body requirements – staff are required to hold a current professional qualification (Nurse / Pharmacist / Allied Health Profession etc). It is also a mandatory requirement that tutors teaching on an NMC approved programme are on the same part or sub part of the register as the students and hold an NMC approved teaching and prescribing qualification.</p>
<p><b>Programme learning outcomes</b></p> <p>Completion of this programme will enable you to:</p>
<p><b>K. Knowledge and understanding</b></p> <p>On completion of the programme you will be able to demonstrate systematic knowledge and understanding of:</p>
<p>1. The legislation relating to the prescribing and use of unlicensed medicines.</p>
<p>2. Practicing within a framework of professional accountability and responsibility in relation to own prescribing practice.</p>
<p>3. The roles and relationships of others involved in prescribing, supplying and administering medicines.</p>
<p>4. The influences upon prescribing practice and demonstrate an understanding of the public health issues relating to medicines use.</p>

5. A clinical management plan within the context of supplementary prescribing

### **C. Cognitive, intellectual or thinking skills**

On completion of the programme you will be able to demonstrate the ability to:

1. Evaluate key pharmacological factors and principles affecting therapeutic interventions in relation to your prescribing for adults and children
2. Evaluate key pharmacological factors and principles affecting therapeutic interventions in relation to your prescribing practice.

### **P. Practical, professional or subject-specific skills**

On completion of the programme you will be able to demonstrate the ability to:

1. Integrate skills and knowledge when undertaking a systematic consultation, assessment and physical examination of patients with those conditions for which you may prescribe
2. Utilise common diagnostic aids and equipment relevant to own area of practice.
3. Demonstrate safe, appropriate and cost effective prescribing in clinical practice.
4. Demonstrate competence to monitor response to therapy and modify treatments.

### **T. Transferable, key or personal skills**

On completion of the programme you will be able to demonstrate the ability to:

1. Utilise a variety of information and evidence to support decision making within prescribing practice.
2. Demonstrate numeracy skills and accuracy when undertaking drug calculations and when writing prescriptions.
3. Demonstrate a reflective approach to continuing professional development of prescribing practice.

### **Programme structure**

The programme comprises of a minimum of 26 days theoretical learning and 12 days of work based learning in clinical practice. The programme can be taken over a period of 13 weeks over one trimester OR 26 weeks over two trimesters.

The programme is comprised of a total of 40 credits at Level HE6.

All students undertake two 20 credit modules concurrently as follows:

#### *Nurses and Allied Health Professionals*

HLT6035 or HLT6038 Legal and Professional Aspects of Prescribing Practice AND  
HLT6036 or HLT6039 General Principles of Pharmacology and Therapeutics for Prescribing Practice

#### *Pharmacists*

HLT6035 or HLT6038 Legal and Professional Aspects of Prescribing Practice AND

HLT6037 or HLT6044 Clinical skills and knowledge for pharmacist prescribers.

Module Code	Module title	Core/ Option/ Elective (C/O/E)	Credits	Length (1, 2 or 3 periods)
HLT6035	Legal and Professional Aspects of Prescribing Practice for Nurses (13 Weeks)	C (Nurses, AHPs and pharmacists)	20	1
HLT6036	General Principles and application of Pharmacology and therapeutics for prescribing practice (13 Weeks)	C (Nurses & AHP's)	20	1
HLT6037	Clinical skills and knowledge for pharmacist prescribers (13 Weeks)	C (Pharmacists)	20	1
HLT6038	Legal and Professional Aspects of Prescribing Practice (26 Weeks)	C (Nurses, AHPs and pharmacists)	20	2
HLT6039	General Principles and application of Pharmacology and therapeutics for prescribing practice (26 Weeks)	C (Nurses & AHP's)	20	2
HLT6044	Clinical skills and knowledge for pharmacist prescribers (26 Weeks)	C (Pharmacists)	20	2

### Learning and teaching strategies

A blended learning approach to teaching and learning is utilised, consisting of a mixture of classroom sessions; group work and directed study utilising e-learning materials and resources on Moodle.

Reflective practice, group work, problem based learning, role play and critical analysis and discussion of major issues relating to prescribing practice are encouraged .

You are also required to complete 12 days of practice based learning and are required to demonstrate competence to prescribe to meet your professional / regulatory body requirement. Your competence to prescribe in the context of your own area of clinical practice is verified by a Designated Medical Practitioner who is a Doctor, registered with the General Medical Council.

In addition, group and individual tutorials are timetabled during the trimester to provide you with the opportunity to have at least two face to face tutorial sessions per trimester.

The range of teaching and learning strategies employed aims to maximise your learning potential. Support will be given whilst encouraging you to develop your own resources for independent learning.

### Learning activities (KIS entry)

	Course Year
	1
Scheduled learning and teaching activities	25%
Guided independent study	25%
Placement	50%

### Assessment strategy

Formative assessment strategy: You will submit elements of your portfolio providing evidence of your work towards the learning outcomes for formative assessment. Formative assessment is systematic and planned assessment that students are expected to undertake and to receive feedback via tutorials on, but is not considered at an assessment board and is not subject to internal or external moderation.

Summative assessment strategy: These are designed to test your achievement of intended learning outcomes of the modules. The summative assessment methods require you to demonstrate that you are able to prescribe medicines both safely and effectively for patients within the current legal, ethical and professional frameworks relating to prescribing practice.

You are also to demonstrate achievement of your competency to prescribe within the context of your clinical placement. You will be required to provide a reflective log of your learning relevant to prescribing practice within your own clinical setting. Your Designated Medical Practitioner will verify your competence to prescribe as an Independent Pharmacist Prescriber in writing.

It is imperative that students are safe and effective prescribers. Any major failure to identify a serious problem or an answer that would cause a patient harm would result in overall failure. Any breach in patient confidentiality or use of unfair means may result in a referred result and referral to the 'Fitness for Practice' panel.

<b>Assessment methods (KIS entry)</b>		Course Year
Written exams	1 2.5%	
Coursework	97%	
Practical exams	0.5%	
<b>Assessment regulations</b>		
<ul style="list-style-type: none"> <li>Assessment Regulations for Undergraduate Modular Programmes</li> </ul> <p><u>Other Regulations:</u>  Nursing and Midwifery Council Regulations – NMC (2006) <i>Standards of Proficiency for Nurse and Midwife Prescribers</i>. NMC, London.</p> <p>General Pharmaceutical Council (2011) <i>Pharmacist independent prescribing conversion programme - learning outcomes and indicative content</i>. GPhC, London.</p> <p>Health Professions Council (2009) <i>Standards of Education and Training</i>. HPC, London.</p>		
<b>Role of external examiners</b>		
<p>External examiners are appointed for the programme to oversee the assessment process. Their duties include: involvement in curriculum development, approving assessment tasks, reviewing assessment marks, attending assessment boards and reporting to the University on the assessment process.</p>		
<b>Support for student learning</b>		
<ul style="list-style-type: none"> <li>The programme is managed by a programme leader</li> <li>Induction programme introduces the you to the University and your programme</li> <li>Each student has a personal tutor, responsible for support and guidance</li> <li>Personal Development Planning (PDP) integrated into all programmes</li> <li>Feedback on formative and summative assessments</li> <li>A Student Centre providing a one-stop shop for information and advice</li> <li>University support services include housing, counselling, financial advice, careers and a disability</li> <li>A Chaplaincy</li> <li>Library and IT services</li> <li>Student Liaison Officers attached to each Faculty</li> <li>The Students' Union advice services</li> <li>Faculty and Programme Handbooks which provide information about the programme and University regulations</li> <li>The opportunity to develop skills for future employment</li> </ul>		
<b>Methods for evaluating and enhancing the quality of learning opportunities</b>		
<ul style="list-style-type: none"> <li>Programme committees with student representation</li> <li>Module evaluations by students</li> </ul>		



- Annual quality monitoring and action planning through Programme Quality Enhancement Plans (PQEPs), Data Analysis Report (DARs) Subject Annual Self Evaluation Report (SASERs), Faculty Quality Enhancement Plans (FQEPs), University Quality Enhancement Plan (UQEP)
- Peer review/observation of teaching
- Professional development programme for staff
- External examiner reports
- Annual NMC monitoring
- Annual HPC monitoring

### Other sources of information

Student portal <http://www.bolton.ac.uk/Students/Home.aspx>

Students Union

<http://www.bolton.ac.uk/ProspectiveStudents/WhatsOnCampus/StudentsUnion.aspx>

Faculty or similar Handbook <http://www.bolton.ac.uk/Students/FacultyofWell-BeingSocialSciencesHandbook.pdf>

**Programme Handbook (add link)**

Student Entitlement Statement <http://www.bolton.ac.uk/termsandconditions/Home.aspx>

Module database <http://data.bolton.ac.uk/academicaffairs/index.html>

Moodle <http://elearning.bolton.ac.uk/course/view.php?id=5378>

External examiners reports

<http://www.bolton.ac.uk/Quality/QAECContents/ExternalExaminersReports/Home.aspx>

Careers Services

<http://www.bolton.ac.uk/ProspectiveStudents/WhatsOnCampus/StudentSupport/Careers.aspx>

### Document control

<b>Author(s)</b>	Anna Billing
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## Learning outcomes map

Module title	Mod Code	Status C/O/E	K1	K2	K3	K4	K5	C1	C2	P1	P2	P3	P4	T1	T2	T3
<b>Level 6</b>																
Legal and Professional Aspects of Prescribing Practice (13 Week Cohort)	HLT6035	C	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A
Legal and Professional Aspects of Prescribing Practice (26 Week Cohort)	HLT6038	C	D T A	D T A	D T A	D T A	T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A
General Principles and application of Pharmacology and therapeutics for prescribing practice (nurses + AHPs) (13 Week Cohort)	HLT6036	C	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A
General Principles and application of Pharmacology and therapeutics for prescribing practice (nurses + AHPs) (26 Week Cohort)	HLT6039	C	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A
Clinical skills and knowledge for pharmacist prescribers (13 Week Cohort)	HLT6037	C	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A
Clinical skills and knowledge for pharmacist prescribers (26 Week Cohort)	HLT6040	C	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D T A	D A	D T A

Week Cohort)																	
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### Module listing

Module title	Mod Code	New ? ✓	Level	Credits	Type	Core/Option /Elective	Pre-requisite module	Assessment 1			Assessment 2			Assessment 3			Assessment 4		
								Assessment type	Assessment %	Add Y if final item	Assessment type	Assessment %	Add Y if final item	Assessment type	Assessment %	Add Y if final item	Assessment type	Assessment %	Add Y if final item
Legal and Professional Aspects of Prescribing Practice (13 Week Cohort)	HLT6035	✓	6	20	STAN	C		CW	100		PRA	0	Y	CW	0	Y			
Legal and Professional Aspects of Prescribing Practice (26 Week Cohort)	HLT6038	✓	6	20	STAN	C		CW	100		PRA	0	Y	CW	0	Y			
General principles and application of pharmacology and therapeutics for prescribing	HLT6036	✓	6	20	STAN	C		EX	100		EX	0		PRA		Y	CW	0	

practice(nurses + AHPs) (13 Week Cohort)																		
General principles and application of pharmacology and therapeutics for prescribing (nurses + AHPs) practice (26 Week Cohort)	HLT6039	✓	6	20	STAN	C		EX	100		EX	0		PRA		Y	CW	0
Clinical skills and knowledge for pharmacist prescribers (13 Week Cohort)	HLT6037	✓	6	20	STAN	C		EX	100		EX	0		PRA		Y	CW	0
Clinical skills and knowledge for pharmacist prescribers (26 Week Cohort)	HLT6040	✓	6	20	STAN	C		EX	100		EX	0		PRA		Y	CW	0

Bolton Key Core Curriculum requirements

Module Title	Module Code	C/O/E	Employability											Bolton Values		
			PDP	Communication	Team work	Organisation & Planning	Numeracy	Problem solving	Flexibility & adaptability	Action planning	Self awareness	Initiative	Personal impact & confidence	Inter-nationalisation	Environmental sustainability	Social, public and ethical responsibility
Legal and Professional Aspects of Prescribing Practice (13 Week Cohort)	HLT6035	C	D	DTA	DTA	D	D	D	D	D	D	D	D	D	D	DTA
Legal and Professional Aspects of Prescribing Practice (26 Week Cohort)	HLT6038	C	D	DTA	DTA	D	D	D	D	D	D	D	D	D	D	DTA
General																

principles and application of pharmacology and therapeutics for prescribing practice (nurses + AHPs) (13 Week Cohort)	HLT6036	C	DTA	DTA	DTA	D	DA	D	D	D	D	D	D	D	D	DTA
General principles and application of pharmacology and therapeutics for prescribing practice (nurses + AHPs) (26 Week Cohort)	HLT6039	C	DTA	DTA	DTA	D	DA	D	D	D	D	D	D	D	D	DTA
Clinical skills and knowledge for pharmacist prescribers (13 Week Cohort)	HLT6037	C	DTA	DTA	DTA	D	D	D	D	D	D	D	D	D	D	DTA
Clinical skills and knowledge for	HLT6040	C	DTA	DTA	DTA	D	D	D	D	D	D	D	D	D	D	DTA

pharmacist prescribers (26 Week Cohort)																
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Complete the grid using the following (Developed = D, Taught = T, Assessed = A)