

Access to the University of Bolton Library

All members of Bolton Health and Social Care Community are entitled to use the facilities available in the Library at the University of Bolton.

The Library will provide access to:

- books, DVDs and videos
 - 3 week loans
 - max. 5 items
 - renewals and reservations
- print reference material
- print journals
- photocopying facilities
- quiet and open access study space

Access to computing software and group study rooms is not permitted.

Members may apply either at their NHS library or Bolton Central Library. As the home library is ultimately responsible for any losses caused by their users, membership will only be issued to users who are registered and in good standing with their home library.

Applicants under 18 must have the approval of a parent/guardian.

Membership expires annually, but can be extended, if you are in the same employment, with proof of current address.

How to Apply

1. Complete a registration form available from your Library or online at:

<http://www.bolton.ac.uk/library/LibraryPublications/ApplicationForms/BoltonHSCC.pdf>

The screenshot shows a web-based application form with the following fields:

- NAME
- App name
- HOME ADDRESS
- WORK ADDRESS
- PHONE
- ORGANISATION
- ADDRESS / AREA
- POST CODE
- SIGNATURE
- SIGNATURE OF PARENT/GUARDIAN (Available)
- HOME LIBRARY STAMP
- FOR UNIVERSITY OF BOLTON USE
- App ID no.
- App ID no.
- SUBSCRIBED BY
- DATE

At the bottom, there is a 'blag' logo and a note: 'Please be aware of the rules and regulations at the Library.' A footer note reads: 'The data requested in this form will be used solely within the Bolton Library Access Scheme. Agreement for the purposes of administration.'

2. Return the completed form to your home library for approval.

3. Take the stamped application form and your work ID card/library card to the Library Desk at the University of Bolton.

Please note. The University of Bolton cannot process applications at certain times, particularly the beginning of semesters.

Other Details

- Membership of the scheme expires at the end of August each year, but can be renewed, if your account is in good standing, with proof of current address and continuing entitlement.
- Library notifications are sent by email, apart from third overdue notification.
- The Library operates a self-service issue/return system. **YOU MUST HAVE YOUR LIBRARY CARD WITH YOU WHEN YOU VISIT.**
- The Library is not required to provide any training in the use of library services. If you do need help, please ask at your home library.
- Members will be expected to observe relevant regulations that apply to studying in the Library and are responsible for any fines or replacement costs incurred. Your card can be withdrawn if you infringe the rules.

If you have specific needs and require special help at the library you are visiting, please phone for advice.

The Peter Marsh Library
University of Bolton
Deane Road
Bolton
BL3 5AB

Tel: (01204) 903094

Opening hours

Term-time

Monday - Thursday 8.45 - 21.00
Friday 8.45 - 17.00
Saturday 9.30 - 12.30

Vacation

Vacation opening hours are:

Monday-Friday 9.00 - 17.00

Always check opening hours and facilities before visiting the Library.

<http://www.bolton.ac.uk/library/LibraryEssentials/OpeningTimes.aspx>

For further information on:

- This access agreement please refer to our web pages at:

<http://www.bolton.ac.uk/library/LibraryEssentials/AccessAgreements/BLAGMembers.aspx>

- The Library please refer to our web pages at:

www.bolton.ac.uk/library

- Courses at the University of Bolton please refer to our web pages at:

www.bolton.ac.uk

- Services at Bolton Libraries please refer to:

<http://www.bolton.gov.uk/website/Pages/Libraries.aspx>

or contact: 01204 333173



Bolton Libraries Access Group



The Library

Access to Library
Resources for:

Bolton Health and Social Care Community

September 2011

