



University of Bolton Business Breakfast Invitation Thursday 4th December 2008

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To RSVP please complete and return this slip to Barbara McKay.
Alternatively email B.McKay@bolton.ac.uk
or telephone 01204 903544

Name _____

Job Title _____

Company Name _____

Address _____

Postcode _____

Email _____

Tel _____

Sign _____ Date _____

Data Protection please read.

University of Bolton would like to keep you updated with news and course details. Please tick this box if you do not wish to be contacted by mail for this purpose.

The University of Bolton is pleased to invite you to a business breakfast from 07:30 to 09:30 on Thursday 4th December to hear about its recently opened Business Support and Development Unit and also about the help the University is able to provide to develop your company's leadership and management skills.

Our Business Support and Development Unit is a 'one stop shop' to provide advice and guidance on the wide variety of products and services available to businesses from the University and its partners.

In conjunction with four of its partners the University has developed an innovative professional development programme in Creative Leadership and Management, focussed around the workplace and designed to meet your training needs.

The Greater Manchester Strategic Alliance are promoting the leadership programme within ADVANCE – their e-catalogue of professional development modules available to businesses within the region.

As part of its comprehensive business and brokerage support service, Business Link Northwest can provide guidance and the

possibility of financial assistance to companies to help with leadership and management training.

The business breakfast is an opportunity to find out more about all of the above and ask any questions you may have.

Event timings:

07.30 - 08.00	Registration/Coffee
08.00 - 08.45	Breakfast and networking
08.45 - 09.30	Discussions on:

- the Business Support and Development Unit
- the Creative Leadership and Management Programme
- the Greater Manchester Strategic Alliance and its ADVANCE tool
- Business Link's support for leadership and management training