

# MINUTES



## ENVIRONMENTAL SUSTAINABILITY GROUP

Minutes for the meeting held on Tuesday 16 February 2010

Time: 10am  
Venue: A1-006

Present: Peter Marsh, Sarah Riches, Ashley Howell, Patrick O'Reilly, John Parkin, Darrell Slater-Smith

In attendance: Nicola Llewellyn

The Chair opened the meeting at 10am.

### 1 Apologies for absence

Apologies for absence were received from Hilary Birtwistle, Paul Johnstone and Ann Kolodziejski.

### 2 Minutes of the last meeting

#### Travel Plan

SR will check on the progress of the Travel Plan.

SR

#### Universities that count

The joining deadline is the end of February, it was agreed this does not leave enough preparation time.

PM and SR agreed it would be useful to be involved in the pre-joining event, along with other universities who would like to join the scheme.

#### Bulk purchase waste

DSS informed the group the University's terms and conditions state suppliers should remove all packaging if the item is being installed at the time of delivery. DSS stated departments need to be more stringent with suppliers especially as caretaking staff have less time to carry out day to day tasks if they are spending time removing packaging.

#### Big student switch off

AH reported to the group that the Student Union Senate have agreed to get involved in the Big student switch off campaign. AH will enter the University and report back to the group.

AH

### 3 Reports from Action Groups

#### Curriculum

SR informed the group a couple of meetings had taken place and the action group would like to undertake a curriculum audit, perhaps sponsoring an Education or Environmental Studies student to undertake as part of their dissertation.

JP suggested approaching Andy Graham to discuss the possibilities for Sustainability programmes as outlined in the New Industry, New

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Jobs Document. PM will follow this up with Andy.

PM

SR will email Margaret Nelson regarding regeneration students.

SR

The group also agreed it would be a good idea to encourage students to centre their final project on sustainability by awarding prizes at the Graduation ceremonies. SR will liaise with Richard Howell on this matter.

SR

SR will speak with Sue Burkinshaw to suggest a sustainability theme for this years Learning and Teaching conference.

SR

## **Waste reduction**

No items to report.

## **Purchasing**

No items to report.

## **Energy Policy**

DSS will write a review as to where the revolving green fund money has been spent.

DSS informed the group of the following implementations;

- A block lighting has been upgraded
- Installation of new Dyson Airblade hand dryers commences on 17<sup>th</sup> February.
- A feasibility study for a boiler upgrade to replace the old A-block steam boiler has been carried out.
- As part of the ECCILES project, a system of evaporative cooling will be installed over Easter and simmer on B and C corridor.

DSS requested that any energy tips be emailed to him or Derek Rout.

## **Students' Union/Community**

No items to report.

## **Transport**

JP will discuss policy with Tony Unsworth

JP

## **4 Carbon trust – update on team leader events**

SR reported to the group that all events had taken place and a large number of people had attended. There have been a couple of responses to the request for Energy Champion volunteers. SR will catch up with Tracy Ellis regarding ideas generated at the training sessions.

SR

## **5 HEFCE Carbon management strategy**

PM explained to the group as from 2011 to access capital investment

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the university will have to demonstrate there is a carbon management strategy in place. This strategy must be in place by June 2010 and signed by the governing body.

PM will ask Derek Rout and Tony Unsworth to set a group up. PO'R expressed an interest in joining this group. JP suggested inviting Richard Howell to join the group as an Academic representative. The baseline is available from the 2005 EMS report.

**PM**

## **6 Power Manager**

PO'R reported to the group that the Power Manager is now successfully operating on 1500 PCs including student PCs and staff desktop computers. The team are looking into alternative methods to allow staff to work from home.

Power Manager has not been used on Apple Macs.

## **7 Web site**

DSS will send details of the ECCILES project case studies to NL who will arrange a link from the sustainability pages on the web.

**DSS/NL**

## **8 Poster Campaign**

DSS informed the group that the latest posters will target photocopiers and printers. DSS would like feedback on the effectiveness of these posters.

JP suggested a future poster should show what has been achieved so far. PM suggested placing an exhibition stand in the Mall.

DSS will pass ideas for an exhibition to NL and liaise with Deana Morris to include as a story in the BOLT. PM agreed and will speak with Deana regarding publishing a story about recent achievements.

**DSS/NL**

**PM**

## **9 Fairtrade status application**

PJ sent along the following comment to the meeting;

The steering group has agreed the application which is now being prepared for issue. Application will be submitted this week and we hope to have a response within two /three weeks. The may be a site visit - I will co-ordinate with Fair Trade and make any necessary arrangements.

## **10 Water fountains – water coolers framework agreement**

PJ sent along the following comment to the meeting;

Completing a whole life costing exercise between bottled and plumbed. Plumber figures have been provided by premier water. Should also be able to show carbon savings. I am also including in this comparison the new zip taps which may offer a solution.

There is a presentation by water cooler companies for the next contract. As this is arranged by North West Purchasing Consortium I will be happy to attend

DSS showed the group information on the aforementioned zip taps.

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## 11 **Next steps/AOB**

DSS informed the group he would be leaving the University and a new Estates role, Enhancement and Sustainability Project Manager, has been advertised. DSS thanked members of the group for their time and support. PM thanked DSS for the success of the ECCILES project.

PJ sent along the following comment;

Talking with Envirowise and EUAC about advanced information on new environmental/sustainable law which could affect the University. It is hoped to put in some notification of future changes, how these will affect the University and what arrangements will need to be made to accommodate the future laws.

NL will add this as an item on the next agenda.

**NL**

## 12 **Date and Time of Next Meeting**

The next meeting will take place on 20<sup>th</sup> April at 2pm in room A1-006.